



## Board Meeting

**Date and Time: June 24, 2022, at 9:00 a.m.**

**Meeting Place: 5367 I-49 S. Service Road,  
Opelousas, LA 70570**

### **AGENDA**

- ❖ Welcome
- ❖ Pledge and Opening Prayer
- ❖ Roll Call
- ❖ Approval of May 20, 2022, Meeting Minutes
- ❖ ODDD Business Recognition Program, Business of the Month Award.
  - **“Ivan’s Locksmith Shop,” Owners: Ivan and Susan Bourgoigne**
- ❖ **Monthly Financial Report**
  - Amend operating budget of revenues and expenditures for the fiscal year beginning July 1, 2021 and ending June 30, 2022.
  - Adopt the proposed operating budget of revenues and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023.
- ❖ Executive Director’s Report
  - Monthly status report of activities for and effecting the ODDD.
- ❖ **New Business**
  - BIG Grant - Action
  - Wallior Area Improvements - Action
- ❖ **Old Business:**
  - TAP Grant - Action
  - Way Finders Signage - Action
  - South Park Master Plan - Update
  - CPEX Proposal - Update
  - Courthouse Phase II Lighting - Update
  - ODDD and SLED CEA - Update
  - Keep Louisiana Beautiful Grant - Update
- ❖ **Board Members Comments**
- ❖ **Adjourn**

Next Meeting Date: Friday, ODDD Regular scheduled meeting on July 22, 2022, at 9:00 a.m. on the campus of SLED. The Public and any interested parties are welcome to attend. If you require reasonable accommodations, submit your request as far in advance as possible.

Chairwoman Lena Charles opened the regular board meeting at 9:08 AM.

It was determined that a quorum was present.

The following members were present in person: Chairwoman Lena Charles, Pat Fontenot, Don D’Avy, Rob Hillard, Ogden Pitre, Keith Broussard, and Sarah Branton.

The following members were present virtually: None

The following members were absent: None

The following SLED members were present: Bill Rodier, Teresa Reeves, Janece Riser (virtually)

Guests present in person were Herman Fuselier (St. Landry Parish Tourism), Melanie Lebouef (Opelousas Tourism), Ivan Bourgogne (Ivan’s Locksmith Shop), Susan Bourgogne (Ivan’s Locksmith Shop), Tamara Hackett (Ivan’s Locksmith Shop)

Guests present virtually: None

***Approval of May 20, 2022, Meeting Minutes:*** A motion to approve the May 20, 2022, meeting minutes was made by Pat Fontenot and seconded by Ogden Pitre. Motion carried without objection.

***Monthly Financial Report:*** A motion to accept the financial report was made by Don D’Avy and seconded by Ogden Pitre. Motion carried without objection.

***ODDD Small Business of the Month Recognition 2022:*** On behalf of the board, Chairwoman Lena Charles recognized “**Ivan’s Locksmith Shop**” that is located at, **1018 South Union Street**, Opelousas, LA as the June recipient for ODDD’s Small Business of the month program. Owners, Ivan and Susan Bourgogne, owners, and their employee Tamara Hackett were present to accept the award. Mr. Bourgogne and his wife are the third-generation owners of the locksmith shop that has continually operated since 1932.

***Amend operating budget of revenues and expenditures for the fiscal year beginning July 1, 2021 and ending June 30, 2022.*** Mr. Keith Broussard, Treasurer, gave an overview of the current years budget amendments. A motion to accept the Amended Operating Budget of Revenues and expenditures for the fiscal year beginning July 1, 2021, and ending June 30, 2022, was made by Sarah Branton and seconded by Don D’Avy. Motion carried without objection.

***Adopt the proposed operating budget of revenues and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023:*** Keith Broussard, Treasurer, provided an overview of the proposed operating budget for the upcoming fiscal year. A motion to accept the Proposed Operating Budget of Revenues and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023 was made by Sarah Branton and seconded by Don D’Avy. Motion carried without objection.



Mr. Keith Broussard gave an overview of the Louisiana Compliance Questionnaire that is needed to begin the audit process. A motion to allow Chairwoman Lena Charles and Mr. Keith Broussard to sign the Audit Compliance Questionnaire was made by Don D'Avy and seconded by Pat Fontenot. Motion carried without objection.

***Executive Director's Report:*** Bill Rodier gave an update on the projects happening in and around the district. He also explained that Retail Strategies will soon be doing a retail market analysis of downtown Opelousas at no cost due a grant received by the Acadiana Planning Commission for all downtown areas in the region that have Opportunity Zones.

### **New Business**

***BIG Grant:*** Sarah Branton gave an update on the 2022 BIG Grant project. She indicated that there were six applicants and providing they all meet the criteria the \$20,000 that was previously approved and the \$3925 that was carried over from the 2021-2022 cycle should be enough to cover all projects. The applications received were from Java Square, Back in Time, Benny's Supermarket, Lagniappe Vape-Shute's Drug Store, Harris & Harris Law Firm, and Law Offices of Abby Williams. The projects total more than \$101,000 of improvements. The committee members which include Sarah Branton, Lena Charles, Melanie Lebouef, Councilman Milton Batiste, and Ray Scriber will be meeting shortly to evaluate the applications.

***Wallior Area Improvements:*** Bill Rodier gave an update on the Wallior and I-190 intersection area. Mr. Rodier discussed an ongoing traffic impact study which is nearing completion. He feels that the study will require a left turn lane addition on Wallior, which could cost in the area of \$400,000. Mr. Rodier has been in discussion with the engineering team for the fast food restaurant next to CVS who is concerned that they may not be able to absorb this cost in their site plan if it becomes a permitting requirement. There was discussion by the board on participating in this cost if it becomes essential to make the project budget viable. Mr. Rodier also discussed the complications with the water and sewer for the current and future development projects in the area. There were discussion on the ODDD and the City coming together to help build infrastructure capacity for the overall developable land in that area. There were no actions taken.

### **Old Business:**

***TAP Grant:*** Chairwoman Charles explained that only one bid was received for the US 190: MARKET - COURT, SIDEWALKS project. The project was estimated at \$250,000-\$500,000 but the two bids that came in was over budget so the project will have to be reworked and put back out for bid. Ms. Charles explained that David Jarrell would be reaching back out DOTD to see if they could support additional matching costs to help with the higher estimate. A discussion followed however no action was taken.

***Way Finders Signage:*** Melanie LeBouef reported that the prices she had were really old so she requested an update in pricing from the original company. As of the meeting time she had not heard back from them.

**South Park Master Plan:** Chairwoman Lena Charles gave an update on the South Park master plan stating the updated plans should be available right after the first of July. A discussion followed which included ODDD's participation in the different phases, the beautification of the entry way, the signage, and minority owned businesses participation in the construction of the project.

**CPEX Proposal:** Bill Rodier gave an update on the CPEX proposal and that it should be in place shortly after the 4<sup>th</sup> Holiday. Melanie Lebouef informed the board of her conversations with CPEX about design guidelines as a potential additional phase and scope of services.

**Courthouse Phase II Lighting:** Chairwoman Charles reported that the project is moving along and should be completed by the winter/holiday season.

**ODDD and SLED CEA:** Bill Rodier reported that the CEA is awaiting SLED board approval and should be on SLED's July agenda.

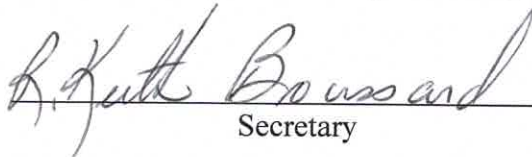
**Keep Louisiana Beautiful Grant:** Melanie LeBeouf advised that the grant recipients will be announced in August.

**Board Member Comments:** No board member comments were presented.

**Public Comments:** No public comments were presented.

The next scheduled meeting will be on Friday, July 22, 2022, at 9:00 am at the SLED building.

There being no further business to come before the board, a motion was made by Ogden Pitre and seconded by Don D'Avy. Motion carried and meeting was adjourned at 10:32 am.

  
Secretary

  
Chairperson